



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
DUMLUPINAR UNIVERSTIY	TR KUTAHYA01	Mrs.Berrin KAHRAMAN LLP/Erasmus Coordinator  Dumlupınar Üniversitesi Evliya Çelebi Yerleşkesi Rektörlük Dış İlişkiler Koordinatörlüğü Kütahya/ Merkez / TURKEY Tel:+90 274 265 2031/ 1073; Fax: +90 274 265 2133 E-mail: iro@dpu.edu.tr berrin.kahraman@dpu.edu.tr	<a href="http://www4.dpu.edu.tr/eng/">http://www4.dpu.edu.tr/eng/</a>

<b>UNIVERSITY OF LJUBLJANA</b>	<b>SI LJUBLJA01</b>	Erasmus Institutional Coordinator: Katja Cerjak, Kongresni trg 12, 1000 Ljubljana, <a href="mailto:katja.cerjak@uni-lj.si">katja.cerjak@uni-lj.si</a> , Tel.: +38612418592  Erasmus Faculty Coordinator: Branko Klun, Poljanska cesta 4, 1000 Ljubljana, <a href="mailto:branko.klun@teof.uni-lj.si">branko.klun@teof.uni-lj.si</a> , tel.: +386 1 434 58 42, Fax: +386 1 434 58 54	<a href="http://www.uni-lj.si/international_cooperation_and_exchange/contacts/">http://www.uni-lj.si/international_cooperation_and_exchange/contacts/</a>  <a href="http://www.teof.uni-lj.si/?viewPage=155">http://www.teof.uni-lj.si/?viewPage=155</a>
[...]			

**B. Mobility numbers<sup>2</sup> per academic year:**

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> * [ISCED]	<b>Subject area name</b> *	<b>Number of staff mobility periods</b>  Staff Mobility for Teaching  Staff Mobility for Training *  [total number of days of teaching periods or average duration *]	
<b>TR KUTAHYA01</b>	<b>SI LJUBLJA01</b>	221	Theology	2x5 days (min 8 hours)	2x5 days (min 8 hours)
<b>SI LJUBLJA01</b>	<b>TR KUTAHYA01</b>	221	Theology	2x5 days (min 8 hours)	2x5 days (min 8 hours)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KUTAHYA01		TURKISH	ENGLISH		B2
SI LJUBLJA01		SLOVENE	ENGLISH		B2

### D. Additional requirements

TR KUTAHYA01	For the application procedure for incoming students, information available at <a href="http://erasmus.dpu.edu.tr/tr/">http://erasmus.dpu.edu.tr/tr/</a>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KUTAHYA01	15 <sup>th</sup> June- nominations 30 <sup>th</sup> June- applications	15 <sup>th</sup> June- nominations 30 <sup>th</sup> November-applications
SI LJUBLJA01	Nomination: 15 May for winter semester/full academic year	Nomination: 15 November for the summer semester

by:

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2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

#### TR KUTAHYA01:

The following scale is used for all types of evaluations/ examinations. It is compulsory to take all the courses. Students are required to attend to the courses and pass all the exams. For each course taken, students are given one of the following grades by the course teachers. The marks, grades and grade points are given below:

ECTS GRADES	DPU LOCAL GRADES	MARK	GRADE POINTS	STATUS
A	AA	85-100	4.00	Successful
B	BA	80-84	3.50	Successful
C	BB	75-79	3.00	Successful
D	CB	70-74	2.50	Successful
E	CC	60-69	2.00	Successful
FX	DC	55-59	1.50	Fail*
FX	DD	50-54	1.00	Fail*
F	FD	40-49	0.50	Fail
F	FF	00-39	0.00	Fail

\*Students with a (DC) and (DD) grade are considered successful if they have a GPA of 2.00 in the given year.

DZ (Not attended) grade is given if a student doesn't fulfill the attendance and/or application requirements of the course.

YT (Satisfactory) grade is given to the student who is successful in taking non-credit courses.

YZ (Unsatisfactory) grade is given to the student who is unsuccessful in taking non-credit courses.

MU (Exempt) grade is given to the student who is found successful in examination from exemption conducted by the department concerned for courses determined by the University Senate.

IZ (Incomplete) grade is given if a student academically permitted and so doesn't fulfill the requirements of the course.

1 full academic semester : 60 credits

1 semester : 30 credits

## SI LJUBLJA01

[http://www.uni-lj.si/international\\_cooperation\\_and\\_exchange/incoming\\_students/](http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/)  
[http://www.teof.uni-lj.si/uploads/Erasmus B for students.pdf](http://www.teof.uni-lj.si/uploads/Erasmus_B_for_students.pdf)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KUTAHYA01	<a href="mailto:iro@dpu.edu.tr">iro@dpu.edu.tr</a> +90 274 265 2031	<a href="http://www.mfa.gov.tr/default.en.mfa">http://www.mfa.gov.tr/default.en.mfa</a> Practical Information
SI LJUBLJA01	<a href="mailto:konzularne-zadeve.mzz@gov.si">konzularne-zadeve.mzz@gov.si</a> +3861478 23 05	<a href="http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/">http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
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code]	(email, phone)	
<b>TR</b> <b>KUTAHYA01</b>	<a href="mailto:iro@dpu.edu.tr">iro@dpu.edu.tr</a> +90 274 265 2031	<a href="http://obs.dpu.edu.tr/oibs/bologna/index.aspx">http://obs.dpu.edu.tr/oibs/bologna/index.aspx</a>
<b>SI</b> <b>LJUBLJA01</b>	+3861307 77 55 +38612418592	<a href="http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/">http://www.uni-lj.si/international cooperation and exchange/incoming students/</a>

#### **4. Housing**



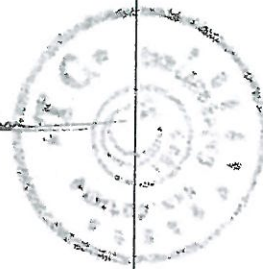
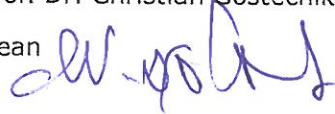
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>TR</b> <b>KUTAHYA01</b>	<a href="mailto:iro@dpu.edu.tr">iro@dpu.edu.tr</a> +90 274 265 2031	<a href="http://obs.dpu.edu.tr/oibs/bologna/index.aspx">http://obs.dpu.edu.tr/oibs/bologna/index.aspx</a>
<b>SI</b> <b>LJUBLJA01</b>		<a href="http://www.uni-lj.si/international_cooperation_and_exchange/incoming_students/">http://www.uni-lj.si/international cooperation and exchange/incoming students/</a>

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
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TR KUTAHYA01	Prof. Dr. Kaan Erarslan Vice-Rector 	07/07...2014	 
SI LJUBLJA01	Prof. Dr. Christian Gostečnik Dean 	09/07/2014	