



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014/15-2020/21<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Universität Regensburg</b> Universitätsstr. 31 D-93053 Regensburg	DREGENSB01	<a href="mailto:Maria.grotz@ur.de">Maria.grotz@ur.de</a> International Office +49-941-943-1744	<a href="http://www.uni-regensburg.de/ur-international/index.html">http://www.uni-regensburg.de/ur-international/index.html</a>
<b>Univerza v Ljubljani</b> Katja Cerjak Kongresni trg 12 1000Ljubljana	SI LJUBLJ01	Erasmus Institutional Coordinator: <a href="mailto:katja.cerjak@uni-lj.si">katja.cerjak@uni-lj.si</a> Tel.: +38612418592  Erasmus Faculty Coordinator: <a href="mailto:branko.klun@teof.uni-lj.si">branko.klun@teof.uni-lj.si</a> Tel.: +386 1 434 58 42, Fax: +386 1 434 58 54	<a href="http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/">http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/</a>  <a href="http://www.teof.uni-lj.si/?viewPage=155">http://www.teof.uni-lj.si/?viewPage=155</a>
[...]			

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>4</sup> per academic year

If the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of **October** in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of students and total number of months*]	Student Mobility for Traineeships *
DREGENSB01	SI Ljublj01	221	Catholic Theology	1,2	2 (10)	--
SI Ljublj01	DREGENSB01	221	Catholic Theology	1,2	2 (10)	--

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching	Staff Mobility for Training *	
				[total number of days of teaching periods or average duration *]		
DREGENSB01	SI Ljublj01	221	Catholic Theology	1	5	To be confirmed
SI Ljublj01	DREGENSB01	221	Catholic Theology	1	5	To be confirmed

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of	Language of	Recommended language of instruction level <sup>5</sup>
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<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see  
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]		instruc- tion 1	instruc- tion 2	Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
DREGENSB01		German	English	G:B2/E:B2*  *Exception: for Business and Economics courses in English: C1	C1
SI Ljublj01		Slovene	English	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

For UR also see: <http://www.uni-regensburg.de/ur-international/exchange-students/learning-german/index.html>

## D. Additional requirements<sup>5a</sup>

Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities:

**DREGENSB01:** UR welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).

**SI Ljublj01:** UL welcomes students with disabilities.

## E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn semester* [month]	Spring semester* [month]
DREGENSB01	Nomination and application deadline: 15 June	Nomination and application deadline: 15 December
SI Ljublj01	Nomination: 15 May for winter semester/full academic year	Nomination: 15 November for the summer semester

[\* to be adapted in case of a trimester system]

- The receiving institution will send its decision within the following time frame:

**DREGENSB01:** We accept all students that are nominated by the partner institution. Official letters of acceptance will be sent out to the students within **6** weeks after the deadline for application.

<sup>5a</sup>To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff

**SILJUBLJ01:** We accept all students nominated by our partner institutions. Official letters of acceptance will be sent out to the students within **6** weeks after the deadline for application.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions<sup>6a</sup>

**DREGENSB01:**

<http://www.uni-regensburg.de/ur-international/exchange-students/courses/ects/grading/index.html>

**SI LJUBLJ01:**

[http://www.teof.uni-lj.si/uploads/Erasmus\\_B\\_for\\_students.pdf](http://www.teof.uni-lj.si/uploads/Erasmus_B_for_students.pdf)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution on [Erasmus code]	Contact details (email, phone)	Website for information
DREGENSB01	<a href="mailto:Susanne.gschneider@ur.de">Susanne.gschneider@ur.de</a> +49-941-943-2306	<a href="http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html</a>
SI Ljublj01	<a href="mailto:konzularne-zadeve.mzz@gov.si">konzularne-zadeve.mzz@gov.si</a> +3861478 23 05	<a href="http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/">http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution on	Contact details (email, phone)	Website for information
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[Erasmus code]		
DREGENSB01	Susanne.gschneider@ur.de +49-941-943-2306	<a href="http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html</a>
SI Ljublj01	+3861307 77 55 +38612418592	<a href="http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/">http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/</a>

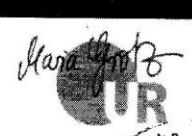

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DREGENSB01	Sigrid.ayala@ur.de Sigrid.baumann@ur.de +49-941-943-2371	<a href="http://www.uni-regensburg.de/ur-international/exchange-students/accommodation/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/accommodation/index.html</a>
SI Ljublj01		<a href="http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/">http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
DREGENSB01	Maria Grotz, ERASMUS Institutional Coordinator	01/10/2013	
SI LJUBLJ01	Christian Gostečnik, OFM, PhD, Dean	21.10. 2013	

<sup>6a</sup> It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide ([http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)). A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>6</sup> Scanned signatures are accepted