



# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff - Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2020-2021 between programme countries

### [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Univerza v Ljubljani</b> (University of Ljubljana)	SI LJUBLJA01	<b>Erasmus Institutional Coordinator:</b> Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana Tel: +386 1 2418 594 E-mail: <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a>  <b>Erasmus Faculty Coordinator:</b> Roman Globokar Poljanska 4, 1000 Ljubljana Tel: +386 31 257 802 E-mail: <a href="mailto:erasmus@teof.uni-lj.si">erasmus@teof.uni-lj.si</a> <a href="mailto:roman.globokar@teof.uni-lj.si">roman.globokar@teof.uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/program_erasmus_plus/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/program_erasmus_plus/</a>  <a href="https://www.teof.uni-lj.si/mednarodno/erasmus">https://www.teof.uni-lj.si/mednarodno/erasmus</a>
<b>UNIVERSITY OF GDANSK</b>  <i>Faculty of History</i>	PL GDANSK01	<b>Erasmus Faculty Coordinator:</b> Prof. dr hab. Beata Mozejko ul. Wita Stwosza 55 80-308 Gdańsk  <b>Administrative contact:</b> Erasmus Exchange Office e-mail: <a href="mailto:bwzs@ug.edu.pl">bwzs@ug.edu.pl</a> ; PL 80-309 Gdańsk, ul. Bazynskiego 8, PL, phone: +48 58 523 31 22; +48 58 523 24 67	<a href="https://historia.ug.edu.pl/studenci/erasmus_most/przyjazdy_incoming">https://historia.ug.edu.pl/studenci/erasmus_most/przyjazdy_incoming</a>  <a href="http://en.ug.edu.pl/">http://en.ug.edu.pl/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>4</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
SI LJUBLJA01	PL GDANSK01	0221	Religion and theology;	2 <sup>nd</sup> , 3 <sup>rd</sup>	Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *
		0222				Only by individual agreement
PL GDANSK01	SI LJUBLJA01	0221	Religion and theology	2 <sup>nd</sup> , 3 <sup>rd</sup>		Only by individual agreement
		0222				

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
SI LJUBLJA01	PL GDANSK01	0221	Religion and theology	Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
		0222	History and archaeology	2/10	1/5
PL GDANSK01	SI LJUBLJA01	0221	Religion and theology	2/10	1/5
		0222	History and archaeology		

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
SI LJUBLJA01		Slovene	English	B2 No certificate required for admission	B2 English
PL GDANSK01		Polish	English	B2 No certificate required for admission	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

### SI LJUBLJA01

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
SI LJUBLJA01	15 May	15 November
PL GDANSK01	May 31 <sup>st</sup>	November 30 <sup>th</sup>

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

If one of the partners wishes to modify or terminate the agreement, they have to inform the partner 1 year in advance before the changes in the agreement take place. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### SI LJUBLJA01:

Grade	Grade description
10	Exceptional knowledge without or with negligible faults
9	Very good knowledge with some minor faults
8	Good knowledge with certain faults
7	Solid knowledge but with several faults
6	Knowledge only meets minimal criteria
5	Knowledge does not meet minimal criteria
A student passes the exam if he/she is graded from 6 to 10.	
Study requirements may also be evaluated with grades: passed with distinction, passed or failed.	

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	PL GDANSK01	SI LJUBLJA 01
WWW for Incoming Students	<a href="http://en.ug.edu.pl/incoming_students/erasmus">http://en.ug.edu.pl/incoming_students/erasmus</a>	<a href="http://www.europeanstudies-maastricht.nl">www.europeanstudies-maastricht.nl</a>
WWW Course Catalogue	<a href="http://en.ug.edu.pl/incoming_students/erasmus/courses_english">http://en.ug.edu.pl/incoming_students/erasmus/courses_english</a>	<a href="http://www.ibsmaastricht.nl/?page_id=20">http://www.ibsmaastricht.nl/?page_id=20</a>
Housing	<a href="http://en.ug.edu.pl/incoming_students/erasmus/useful_information">http://en.ug.edu.pl/incoming_students/erasmus/useful_information</a>	<a href="https://www.zuyd.nl/en/study-at-zuyd/exchange/accommodation-for-exchange-students">https://www.zuyd.nl/en/study-at-zuyd/exchange/accommodation-for-exchange-students</a>
Contact details	<a href="mailto:bwzs@ug.edu.pl">bwzs@ug.edu.pl</a>	<a href="mailto:Exchange.fibc@zuyd.nl">Exchange.fibc@zuyd.nl</a>
WWW Visa Information	<a href="http://en.ug.edu.pl/incoming_students/erasmus/useful_information">http://en.ug.edu.pl/incoming_students/erasmus/useful_information</a> <a href="http://www.msz.gov.pl/en/travel_to_poland/visa/visa">http://www.msz.gov.pl/en/travel_to_poland/visa/visa</a>	<a href="mailto:immigration@zuyd.nl">immigration@zuyd.nl</a>
WWW Insurance Information	<a href="http://en.ug.edu.pl/incoming_students/erasmus/useful_information">http://en.ug.edu.pl/incoming_students/erasmus/useful_information</a>	<a href="https://www.zuyd.nl/en/study-at-zuyd/get-prepared/insurance">https://www.zuyd.nl/en/study-at-zuyd/get-prepared/insurance</a>
Grading System <sup>6</sup>	<a href="http://en.ug.edu.pl/incoming_students/erasmus/useful_information">http://en.ug.edu.pl/incoming_students/erasmus/useful_information</a>	<a href="https://www.studyinholland.nl/life-in-holland/dutch-grading-system">https://www.studyinholland.nl/life-in-holland/dutch-grading-system</a>
WWW Students and Staff with Disabilities	<a href="http://bariery.ug.edu.pl/en">http://bariery.ug.edu.pl/en</a>	<a href="https://www.zuyd.nl/en/study-at-zuyd/exchange">https://www.zuyd.nl/en/study-at-zuyd/exchange</a>
Contact details	<a href="mailto:rafal.kaminski@ug.edu.pl">rafal.kaminski@ug.edu.pl</a>	<a href="mailto:internationaloffice@zuyd.nl">internationaloffice@zuyd.nl</a>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana Tel: +386 1 2418 594 E-mail: <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/</a>
PL GDANSK 01	<a href="mailto:erasmus@ug.edu.pl">erasmus@ug.edu.pl</a>	<a href="http://en.ug.edu.pl/incoming_students/erasmus/useful_information">http://en.ug.edu.pl/incoming_students/erasmus/useful_information</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<sup>6</sup> [http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)



Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana Tel: +386 1 2418 594 E-mail: <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/</a>
PL GDANSK 01	<a href="mailto:erasmus@ug.edu.pl">erasmus@ug.edu.pl</a>	<a href="http://en.ug.edu.pl/incoming_students/erasmus/useful_information">http://en.ug.edu.pl/incoming_students/erasmus/useful_information</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana Tel: +386 1 2418 594 E-mail: <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/</a>
PL GDANSK 01	<a href="mailto:erasmus@ug.edu.pl">erasmus@ug.edu.pl</a>	<a href="http://en.ug.edu.pl/incoming_students/erasmus/useful_information">http://en.ug.edu.pl/incoming_students/erasmus/useful_information</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
SI LJUBLJA01	Prof. Dr. Robert Petkovšek Dean		
PL GDANSK01	dr hab. Aneta Oniszczyk-Jastrzębek, associate professor Vice-Rector for IT Development and Internationalisation	2019 12. 1	<b>VICE-RECTOR</b> for IT Development and Internationalisation dr hab. Aneta Oniszczyk-Jastrzębek, Associate Professor

<sup>7</sup> Scanned signatures are accepted