



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2021/2022 – 2028/2029

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Necmettin Erbakan University	TR KONYA04	Dr. Şeyma AKIN International Office Necmettin Erbakan University Yaka Mah. Yeni Meram Cad. Kasım Halife Sok. No: 11/1 (A Blok) No: 11 (B Blok) Posta Kodu: 42090 Meram / KONYA /TÜRKİYE 0090 (0) 332 325 14 25 0090 (0) 332 322 68 68 erasmus@erbakan.edu.tr Faculty of: Faculty of Political Sciences Faculty Coordinator: Doç. Dr. Murat mtala@erbakan.edu.tr	https://www.erbakan.edu.tr/en/erasmus
Faculty of Theology, University of Ljubljana	SI LJUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana Tel: +386 1 2418 594 E-mail: student.office@uni-lj.si Erasmus Faculty Coordinator: Urška Jeglič Poljanska 4, 1000 Ljubljana	https://www.teof.uni-lj.si/

		E-mail: erasmus@teof.uni-lj.si	
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More contact and other information can be given in a separate info sheet accompanying this agreement.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR KONYA04	SI LJUBLJA01	0221	Religion and theology	2X7	2X7
SI LJUBLJA01	TR KONYA04	0221	Religion and theology	2X7	2X7

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
TR KONYA04		Turkish	English	B1	B2
SI LJUBLJA01	0221	Slovenian	English	/	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

D. Additional requirements

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

WELCOME STAFF WITH DISABILITIES HOWEVER **ALL ARRANGEMENTS MUST** BE DISCUSSED IN ADVANCE.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
TR KONYA04	July 20	December 10
SI LJUBLJA01	May 15	November 15

2. The receiving institution will send its decision within **4 weeks from the application deadline.**
3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KONYA 04 : Will provide the statistical distribution of grades according to the descriptions in the ECTS user's guide as well as the quantitative and qualitative institutional grading system.

SI LJUBLJA01:

Grade	Grade description
10	Exceptional knowledge without or with negligible faults
9	Very good knowledge with some minor faults
8	Good knowledge with certain faults
7	Solid knowledge but with several faults
6	Knowledge only meets minimal criteria
5	Knowledge does not meet minimal criteria
A student passes the exam if he/she is graded from 6 to 10. Study requirements may also be evaluated with grades: passed with distinction, passed or failed.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR KONYA 04	Incoming students and staff: Hurşide KAŞGARLI erasmus@erbakan.edu.tr 0090 (0) 332 325 14 25 Outgoing students: Gamze Şenyıl erasmus@erbakan.edu.tr 0090 (0) 332 325 14 25	http://www.erbakan.edu.tr/en/erasmus http://www.erbakan.edu.tr/en/erasmus
LJ LUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana Tel: +386 1 2418 594 E-mail: student.office@uni-lj.si	https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR KONYA 04	Incoming students and staff : Hurşide KAŞGARLI	http://www.erbakan.edu.tr/en/erasmus

	erasmus@erbakan.edu.tr 0090 (0) 332 325 14 25 Outgoing students: Gamze Şenyıl erasmus@erbakan.edu.tr 0090 (0) 332 325 14 25	http://www.erbakan.edu.tr/en/erasmus
LJ LUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana Tel: +386 1 2418 594 E-mail: student.office@uni-lj.si	https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
TR KONYA 04	Incoming students and staff: Hurşide KAŞGARLI erasmus@erbakan.edu.tr 0090 (0) 332 325 14 25 Outgoing students: Gamze Şenyıl erasmus@erbakan.edu.tr 0090 (0) 332 332 325 14 25	http://www.erbakan.edu.tr/en/erasmus http://www.erbakan.edu.tr/en/erasmus
LJ LUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik, Kongresni trg 12, 1000 Ljubljana	https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/

	Tel: +386 1 2418 594 E-mail: student.office@uni-lj.si	
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Any other information regarding the terms of the agreement (optional)

TR KONYA04: uses the standard Turkish grading system. DD, FD, FF: Failed grades F: The student who does not have the right to take the general exam due to absenteeism or failure in the application:


POINTS	GRADES	COEFFICIENTS
90 – 100	AA	4.00
85 – 89	BA	3.50
75 – 84	BB	3.00
70 – 74	CB	2.50
60 – 69	CC	2.00
55 – 59	DC	1.50
50 – 54	DD	1.00
40 – 49	FD	0.50
0 – 39	FF	0.00
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Partner:

SI LJUBLJA01:

Grade	Grade description
10	Exceptional knowledge without or with negligible faults
9	Very good knowledge with some minor faults
8	Good knowledge with certain faults
7	Solid knowledge but with several faults
6	Knowledge only meets minimal criteria
5	Knowledge does not meet minimal criteria
A student passes the exam if he/she is graded from 6 to 10. Study requirements may also be evaluated with grades: passed with distinction, passed or failed.	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
TR KONYA 04	Prof. Dr. Zekeriya MIZIRAK Rector V.	14.04.2022	
SI LJUBLJA01	Prof. dr. Janez Vodičar, Dean	19.4.22	