



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹	Website
Uniwersytet Papieski Jana Pawła II w Krakowie (The Pontifical University of John Paul II in Cracow)	PL KRAKOW08	sr. Edyta Czerwińska Erasmus Institutional Coordinator PL 31-002 Krakow, ul. Kanonicza 9 Tel. + 48 12 370 86 17 Fax: + 48 12 370 86 08	http://upjp2.edu.pl/
Univerza v Ljubljani Katja Cerjak Kongresni trg 12 1000Ljubljana	SI LJUBLJ01	Erasmus Institutional Coordinator: katja.cerjak@uni-lj.si Tel.: +38612418592 Erasmus Faculty Coordinator: branko.klun@teof.uni-lj.si Tel.: +386 1 434 58 42, Fax: +386 1 434 58 54	http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/ http://www.teof.uni-lj.si/?viewPage=155

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year]

FROM	TO	Subject area code *	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships*
PL KRAKOW08	SI LJUBLJ01	08.2	Theology	1 st ; 2 nd , 3 rd	4x6 (24 months)	-
SI LJUBLJ01	PL KRAKOW08	08.2	Theology	1 st ; 2 nd , 3 rd	4x6 (24 months)	-

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training*
PL KRAKOW08	SI LJUBLJ01	08.2	Theology	1 week	-
SI LJUBLJ01	PL KRAKOW08	08.2	Theology	1 week	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching
PL KRAKOW08		Polish	English	Polish or English: B2 recommended	Polish or English: B2 recommended
SI LJUBLJ01		Slovene	English	B2	C1

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

SI LJUBLJ01: UL welcomes students with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
PL KRAKOW08	June 15 th	November 15 th
SI LJUBLJ01	Nomination: 15 May for winter semester/full academic year	Nomination: 15 November for the summer semester

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by PL KRAKOW08 no later than March for the 1st semester students and no later than the end of September for the 2nd semester of full year students, after the assessment period has finished.
4. Termination of the agreement

This Agreement becomes effective for the period indicated on the first page.

SI LJUBLJ01: We accept all students nominated by our partner institutions. Official letters of acceptance will be sent out to the students within **6** weeks after the deadline for application.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Polish and ECTS grading scale

Polish grading scale	ECTS Grade	% of successful students normally achieving the grade	Definition
5	A	10	EXCELLENT - outstanding performance with only minor errors
4,5	B	25	VERY GOOD - above the average standard but with some errors

4	C	30	GOOD - generally sound work with a number of notable errors
3,5	D	25	SATISFACTORY - fair but with significant shortcomings
3	E	10	SUFFICIENT - performance meets the minimum criteria
2	FX	-	FAIL - some more work required before the credit can be awarded
2	F	-	FAIL - considerable further work is required

SI LJUBLJ01:

http://www.teof.uni-lj.si/uploads/Erasmus_B_for_students.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
PL KRAKOW08	edyta.czerwinska@upjp2.edu.pl + 48 12 370 86 17	-
SI LJUBLJ01	konzularne-zadeve.mzz@gov.si +3861478 23 05	http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
PL KRAKOW08	edyta.czerwinska@upjp2.edu.pl + 48 12 370 86 17	-
SI LJUBLJ01	+3861307 77 55 +38612418592	http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/

4. Housing

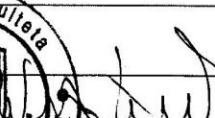
The receiving institution will guide incoming mobile participants in finding accommodation,

according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
PL KRAKOW08	edyta.czerwinska@upjp2.edu.pl + 48 12 370 86 17	-
SI LJUBLJ01		http://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/international_relations/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁴
PL KRAKOW08	Prof. Arkadiusz Baron, Vice-Rector for Science and International Relations		
SI LJUBLJ01	Christian Gostečnik, OFM, PhD, Dean	4/11/2013	



⁴ Scanned signatures are accepted