



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

#### Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2022/2023]
End of validity	[2028/2029]

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
Univerza v Ljubljani (University of Ljubljana)	SI LJUBLJA01	Erasmus Institutional Coordinator: Bibi Ovaska Presetnik Kongresni trg 12, 1000 Ljubljana +386 1 2418 594 <a href="mailto:student.office@uni-lj.si">student.office@uni-lj.si</a>  Erasmus Faculty Coordinator: Roman Globokar Poljanska 4, 1000 Ljubljana +386 1 257 802 <a href="mailto:roman.globokar@teof.uni-lj.si">roman.globokar@teof.uni-lj.si</a>  Urška Jeglič <a href="mailto:erasmus@teof.uni-lj.si">erasmus@teof.uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/program_erasmus_plus/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/program_erasmus_plus/</a>
Pécsi Püspöki Hittudományi Főiskola (Episcopal Theological College of Pécs)	HU PECS01	Erasmus Institutional Coordinator: Veronika Kuti Hunyadi János u. 11. 7625 Pécs, Hungary +36 20 5044107 <a href="mailto:mobility@pphf.hu">mobility@pphf.hu</a>	<a href="https://pphf.hu/mobilitas/erasmus/">https://pphf.hu/mobilitas/erasmus/</a>  <a href="https://pphf.hu/mobilitas/dokumentumtar/">https://pphf.hu/mobilitas/dokumentumtar/</a>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution ]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
				Student Mobility for Studies  [total number of students]	Student mobility for Studies  [total number of months]	Student Mobility for Traineeships (optional) ) *  [total number of students]	Student Mobility for Traineeships (optional) ) *  [total number of months]
SI LJUBLJA 01	HU PECS02	0221 - Religion and Theology	1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup>	2	10	Only by individual agreement	Only by individual agreement
HU PECS02	SI LJUBLJA 01	0221 - Religion and Theology	1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup>	2	10	Only by individual agreement	Only by individual agreement

### ☒ Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Number of staff mobility periods			
			Staff Mobility for Teaching  [total number of staff]	Staff Mobility for Teaching  [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
SI LJUBLJA 01	HU PECS02	0221 - Religion and Theology	4	6	Only by individual agreement	Only by individual agreement
HU PECS02	SI LJUBLJA 01	0221 - Religion and Theology	4	6	Only by individual agreement	Only by individual agreement

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SI LJUBLJA01	0221	English	Slovenian	B1	B2
HU PECS02	0221	English	Hungarian	B1	B2

### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
SI LJUBLJA01	May 15 <sup>th</sup>	November 15 <sup>th</sup>
HU PECS02	April 30 <sup>th</sup>	October 30 <sup>th</sup>

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
SI LJUBLJA01	May 30 <sup>th</sup>	November 30 <sup>th</sup>
HU PECS02	May 15 <sup>th</sup>	November 15 <sup>th</sup>

#### Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Urška Jeglič <a href="mailto:erasmus@teof.uni-j.si">erasmus@teof.uni-j.si</a>	
HU PECS02	Veronika Kuti <a href="mailto:mobility@pphf.hu">mobility@pphf.hu</a>	

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
SI LJUBLJA01	- Academic requirements - CV - Motivation letter	- Number of ECTS credits completed - Subject area code – ISCED - EQF level	
HU PECS02	- Academic requirements - CV - Motivation letter	- Number of ECTS credits completed - Subject area code – ISCED - EQF level	

The receiving institution will send its decision within 2 weeks, **and no later than 5 weeks.**

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	Roman Globokar +386 1 257 802 <a href="mailto:roman.globokar@teof.uni-lj.si">roman.globokar@teof.uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/</a>
HU PECS02	Veronika Kuti +36 20 5044107 <a href="mailto:mobility@pphf.hu">mobility@pphf.hu</a>	We organize accommodation for each incoming student/teacher individually.

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
SI LJUBLJA01	Roman Globokar +386 1 257 802 <a href="mailto:roman.globokar@teof.uni-lj.si">roman.globokar@teof.uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/</a>
HU PECS02	Veronika Kuti +36 20 5044107 <a href="mailto:mobility@pphf.hu">mobility@pphf.hu</a>	We organize visa for each incoming student/teacher individually.

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
SI LJUBLJA01	Roman Globokar +386 1 257 802 <a href="mailto:roman.globokar@teof.uni-lj.si">roman.globokar@teof.uni-lj.si</a>	<a href="https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/">https://www.uni-lj.si/mednarodno_sodelovanje_in_izmenjave/</a>
HU PECS02	Veronika Kuti +36 20 5044107 <a href="mailto:mobility@pphf.hu">mobility@pphf.hu</a>	We organize insurance for each incoming student/teacher individually.

#### **4. Additional information**

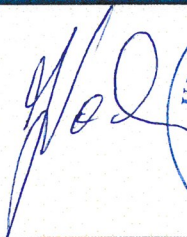
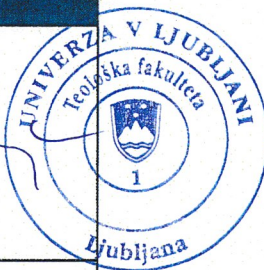
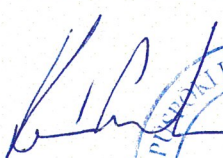

<b>Receiving institution</b> [Erasmus code]	<b>Grading system of the institutions:</b>	<b>Contact details</b> (email, phone)
SI LJUBLJA01	10 – Exceptional knowledge without or with negligible faults 9 – Very good knowledge with some minor faults 8 – Good knowledge with certain faults 7 - Solid knowledge but with several faults 6 - Knowledge only meets minimal criteria 5 – Knowledge does not meet minimal criteria A student passes the exam if he/she is graded from 6 to 10. Study requirements may also be evaluated with grades: passed with distinction, passed or failed.	Roman Globokar +386 1 257 802 <a href="mailto:roman.globokar@teof.uni-lj.si">roman.globokar@teof.uni-lj.si</a>
HU PECS02	5 – excellent 4 – good 3 – satisfactory 2 – sufficient 1 - fail	Veronika Kuti +36 20 5044107 <a href="mailto:mobility@pphf.hu">mobility@pphf.hu</a>

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

#### **Termination of the agreement**

In the event of unilateral termination, a notice of at least one academic year will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
SI LJUBLJA01	prof. dr. Janez Vodičar, Dean	February 21 <sup>st</sup> , 2023	 
HU PECS02	prof. dr. Gusztáv Kovács, Rector	February 20 <sup>th</sup> , 2023	 

<sup>5</sup> Scanned signatures are accepted